

DUBRAJPUR PANCHAYAT SAMITI

DUBRAJPUR, BIRBHUM

NOTICE INVITING TENDER

Rates in sealed cover are hereby invited from the authorized dealer or distributors having experiences for supplying , fitting , installing of the items as described in Annexure-A . The firm should quote the item wise rate in respect of each item in figures and words in their own letterhead pad along with (a) credentials and certificate of authorization for dealership. (b) Partnership deed, Power of attorney etc. wherever applicable. (c) Income Tax Clearance Certificate. (d)Trade Licence Certificate. (e) Copy of PAN Card. (f) Copy of Registration Certificate (TIN no.) of VAT. (g) Any other relevant document shall be submitted when called for during evaluation. **All copies of documents should have to be attested by gazette Officer. Rate shall be inclusive of all taxes , freight , Vat , etc. and installation charges . Ambiguity in rates will render the tender invalid . The sealed covers should be superscribed as “ Tender for supply of Computer and allied items ” otherwise the envelopes may not be opened at all.**

The offer to be submitted by dropping in the Tender Box which will be kept **at the office of the undersigned as well as in one another Tender Box** which will be kept at the office of the **Sub-Divisional Officer of Suri (Sadar) Sub-Division** at first floor of the Administrative Building at Suri, Birbhum positively **within 1:00 p.m. on 02.12.2011**. The tenders will be opened in presence of the intending tenderers at **3:00 p.m. at the office of the undersigned on the same date** . A bank draft in favour of “ **Executive Officer, Dubrajpur Panchayat Samiti** ” for Rs. 10,000/- only payable at Suri branch of any Nationalised Bank should be submitted with the tender as earnest money deposit , otherwise , it would summarily be rejected . **The supply and installation work** will have to be completed **within 15 days** from the date of supply order .

Scope of Work:

- a) The successful bidder shall supply the items, as given in Annexure A.
- b) The items shall have a warranty of minimum one year from date of supply and if during the warranty period it shows any sort of malfunctioning as mutually agreed, the same shall be rectified to the full satisfaction of the purchaser or his nominee with minimum downtime. The items should be strictly as per the specifications mentioned in the Annexure ‘A’.
- c) The successful bidder shall support installation/configuration of the supplied items at various sites, no extra installation costs will be entertained.
- d) Any attempt to canvas or influence the case of any tenderer will result in his disqualification.

Warranty ::

- (i) Minimum of 1 (One) Year from date of Commissioning.
- (ii) The supplier shall ensure the supply of new and fault-free (material, workmanship and manufacturing defects) goods. The goods supplied shall be of the highest quality, consistent with the established and generally accepted standards.
- (iii) The supplier when called up on shall on his own cost attend and rectify the fault on site. If the fault could not be rectified on site, the supplier at his own cost shall take the goods to his service centre and replace back.

Payment ::

- (i) 90% payment will be made against successful supply & testing of the items Phase-wise as indicated in Annexure A. Balance payment of 10% shall be made on issue of "Taken Over Certificate" by Consignee also as Phase-wise, subject to availability of fund.
- (ii) No payment shall be made for goods rejected on testing.

Sl No	Name	Specification	Approx .Qty
1.	Desktop Computer	(1)Central Processing unit :- Intel Core i3, With min 2.8 GHz frequency, Min 2 MB L2 cache memory or better, with Hyper Threading technology. (2) Mother board :- Inter series5(branded) motherboard with Integrated Graphics or better or equivalent. (3)Memory :- Min 2 GB DDR 3 RAM. (4) Hard Disk Drive :- Min 500GB. (5) Monitor :- 17" Color Monitor (Supports 1280 X 768 Resolution) (i.e width Min 1280 pixels and height Min 768 pixels)with LED based and of "SAMSUNG" make. (6) Key Board :- USB/PS2 Keyboard in good working condition . (7) Mouse :- USB optical mouse in good working condition. (8) Ports :- Min 6 USB Ports. (9) Cabinet :- Desktop or Mini tower. (10)Optical drive :- DVD writer. (11)Networking features :- Min one network port, 10/100/1000 Network Card. (12)Operating System Compatibility :- System should be compatible for Red Hat Enterprise Linux 5 Operating System. (DOS o/s comfortable)	4(four)
2.	Computer Table	Table of size 36" x 18" with space for CPU & printer and with castors which should be specially designed with different sections and columns so as the said items can be kept in an orderly manner using superior quality plywood/laminated partitions that are of premium quality and are manufactured in adherence to the industry norms .	4(four)
3.	LaserJet Printer	HP LaserJet Printer (Model no. :: 1020/1020 Plus)	2(two)

The authority of this Panchayat Samiti reserves the right of accepting or cancelling the lowest or any rate or all the tenders or issue part work order without assigning any reason .Successful tenderer will have to execute an agreement on a non Judicial Stamp Paper of Rs. 10/- on receiving intimation letter .

This notice may also be available on the official web site of the Birbhum District (www.birbhum.nic.in).

**Executive Officer
Dubrajpur Panchayat Samiti**

Memo No. 1189 (10)/DPS/2011
Dated- 23.11.2011

Copy forwarded for information & wide circulation to :-

- (1) The Additional Executive Officer, Birbhum Zilla Parishad, Suri, Birbhum.
- (2) The Sub Divisional Officer (Sadar), Suri, Birbhum.
- (3) The District Panchayat & Rural Development Officer , Birbhum .
- (4) The Sabhapati , Dubrajpur Panchayat Samiti, Dubrajpur, Birbhum.
- (5) The Joint Executive Officer , Dubrajpur Panchayat Samiti, Dubrajpur, Birbhum.
- (6) The District Informatic Officer,Suri Administrative Building,(1st Floor). The hard copy & soft copy of this notice is being sent to upload the same at the web site of the District Magistrate,Birbhum .
- (7) The Sub-Assistant Engineer(Block Plan) , Dubrajpur Development Block .
- (8) The Block Informatic Officer, Dubrajpur Development Block .
- (9) The Accountant cum Head clerk, Dubrajpur Block.
- (10) Panchayat Samiti Office Notice Board .

**Executive Officer
Dubrajpur Panchayat Samiti
Durajpur :: Birbhum**