

Government of West Bengal,
Office of the District Magistrate and District Collector,
(Dev. & Planning Sec.)
Suri, Birbhum.
731101

Phone:03462-255222/255536;
E-mail: dplo-bir@nic.in

**Extract of Recruitment Procedure
for recruiting NRDMS Centre-in Charge and NRDMS Assistant**

1:0: Name of the post: 1. NRDMS Centre-in Charge; 2. NRDMS Assistant.

2:0: Nature of appointment: Open advertisement and Contract basis with re-newable clause. Initially the contract is valid upto 31.03.2007.

3:0: Emoluments: Consolidated monthly salary for NRDMS Centre-in Charge is Rs.11,000/- and for NRDMS Assistant is Rs.8500/-.

4:0: Qualification and experience:

3. For NRDMS Centre-in Charge: Masters Degree in Mathematics/ Statistics/ Operation Research/ Economics/ Geography/ Geology/ Computer Science or MCA with at least 2 years working experience in GIS development.
4. For NRDMS Assistant: Graduate with at least one year full time diploma in Computer Application plus 2 years experience in GIS development. Exposure in different development schemes of the Government is desirable.

5:0: Reservation: In reference of the memo. 1170-SE (S)/1S-27/00 dated 14.09.99 of School Education Department arising out of review petition no. 1749 of 1997 in Civil Appeal no.3175 of 1997 (with Civil) Appeal no.s. 2346 of 1981; Special Leave Petition (Civil) Nos. 13148 of 1997; 2892 of 1983, 9252 of 1981 decision on April 17, 1998, since the aforesaid post as are 'single cadre post' the Reservation Rule is not applicable. However, given the same marks obtained in written & hands-on proficiency and interview, preference will be given to ST/SC/ women candidate in sequence.

6:0: Age limit: Minimum age will be 21 years and maximum age will be 37 years as on 1.01.2006. Upper age is relaxable for SC/ ST/ OBC candidate as per government rule.

7:0: Process of Selection:

7:1: Application: The prospective candidate of both the post may apply in plain paper specifying name of candidate, Father's/ Husband's name, full address, date of birth, age (as on 01.01.07), category (whether SC/ST/OBC); qualification,

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experience, full signature of the candidate, pasting one attested passport size photograph in the right hand corner of the application along with attested copy as proof of age, category, academic qualifications, experience. The application should reach to the Development & Planning Section, Birbhum Collectorate by 15.12.2006.

7:2: Scrutiny of application: In response of open advertisement in national dailies, all the applications so generated of both the post will be scrutinized by the selection committee and only selected applicants will be called written test.

7:3: Written Test & hands-on Proficiency Test: The scrutinized applicant will be called for written test for 2.30 hrs of 100 marks followed by hands-on proficiency test of 50 marks on GIS. The question paper and content of hands-on proficiency test will be prepared by the Chairman, Selection Committee. The Written test will comprise of subject matter relevant for the post. After written test the paper will be examined by the Chairman, Selection Committee and will prepare the list of eligible candidate for interview.

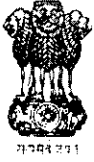
7:4: Interview: The list of eligible candidate who will clear both the written test and proficiency test will be called for interview of 50 marks. On the day of interview the eligible candidates, who are called for interview, the candidate should bring their original testimonials to verify their candidature.

7:5: Tabulation of result: The selection for both the posts will be made based on the result of written test, proficiency test and marks obtained in interview. The selection committee will declare candidate selected for each post separately with its resolution.

8:0: Appointment: The finally selected candidate, for both the post, will be given offer for appointment by District Magistrate on contract basis which will be valid upto 31.03.07. The contract may be renewed on yearly basis depending upon the successful performance of the candidates and existing government policy.

9:0: Selection Committee: The District Magistrate will appoint the member of selection committee.

10:0: Special Clauses of Selection Process:



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10:1: Cancellation of Selection Process: The District Magistrate reserves the right to cancel, abridge or modify at any time or at any stage of selection by passing an order without assigning any reasons.

10:2: Modification of Selection Committee: The District magistrate also reserves the right to modify/ abridge/ modify/ include selection committee.

10:3: Cancellation/ Termination of appointment: The District Magistrate also reserves the right to cancel appointment or contract of appointment or impose/ re-impose any condition of appointment by passing an order to this effect.

By order

Sd/-
District Magistrate,
Birbhum.